

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on March 9, 2016 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker	J. Alvarez
R. Delano	C. Santore
J. Formisano	A. Zorzi
J. Santagata	
S. Woshnak	

**CHAIRMAN: FIRST ORDER OF BUSINESS:** The committees for the year 2016 will be as follows:

### Policies, Procedures & Personnel:

Richard Baker  
Jorge Alvarez

### Finance:

Robert Delano  
Sharon Woshnak

### Plant Operations & Construction:

John Formisano  
Joseph Santagata

In addition the Chairman will serve as an alternate to any committee as needed.

**PUBLIC PORTION:**

**ENGINEER'S REPORT:**

**SOLICITOR'S REPORT:**

**AUDITOR'S REPORT:**

**UNFINISHED BUSINESS: #7 Copy of the check received from Teligent, Inc. formerly known as IGI Laboratories, Inc. in the amount of \$129,500.00 to secure the 37 domestic consumer units that the board as well as Buena Vista Township approved at a regular meeting held on September 23, 2015.**

**#9 Adopt Resolution R-10-2016 Authorizing the Disposal of Surplus Properties through GovDeals.com pursuant to N.J.S.A. 40A:11-36.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, B. Delano, J. Formisano, S. Woshnak, J. Santagata**

**CORRESPONDENCE: #1 Copy of the GUDPA certificate from Newfield National Bank for our records.**

**TREASURER'S REPORT: Motion to approve treasurer's report as read**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, B. Delano, J. Formisano, S. Woshnak, J. Santagata**

**SECRETARY'S REPORT:** #4 Email from Edmunds and Associates notifying us that the version 2.7 of MCSJ that we currently have will no longer be supported by Edmunds. They are requesting that we upgrade to either 3.2 or the newest version 4.0. In order to do this we must upgrade our Pervasive database engine from version 9 to version 11. This will have a cost of \$580.00. The MCSJ version upgrades are at no additional cost. Therefore I need approval from the board to upgrade our Pervasive software at a cost of \$580.00.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, B. Delano, J. Formisano, S. Woshnak, J. Santagata

**#8 Secretary/Treasurer Cheryl Santore requests authorization to take the CMFO Exam Review classes at Rutgers Center for Government Services. The classes are a total of 4 sessions and are every Saturday in April. The total cost for both classes is \$891.00.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, B. Delano, J. Formisano, S. Woshnak, J. Santagata

**MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on February 17, 2016. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J.Santagata

**Dispense with reading the minutes of the last closed executive session meeting held on February 17, 2016. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, S. Woshnak, J.Santagata

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT: #2** Memo from the State of NJ DEP Division of Water Supply & Geoscience regarding the upcoming revised total coliform rule requirements which will become effective April 1, 2016.

**#3** Email from Peggy Gallos and Dennis Palmer regarding membership to the Association of Environmental Authorities. The AEA board has agreed to waive our 2016 membership dues should we want to become a member. Membership is annual and includes discounted registration to AEA conferences which offer TCH credits, newsletters, alerts and opportunities to network with other utility managers to get ideas for solving management problems.

**#5** Email from the Green Power Connection team at Pepco Holdings informing us that the technical screen of the interconnection request has been completed. In order for our interconnection to be approved, the transformer that serves our facility must be upgraded. Mike Adkins of Cambria Solar Construction LLC informed the team that he will contact Ron Mascola the engineer assigned to our project in a few weeks after the Pinelands buffer determination. At that time Mr. Adkins will ask for a cost letter and invoice for the transformer change.

**#6** Email from Bob Taormina of Groff Tractor in response to our request for pricing and specs on a 2016 Case Loader Backhoe Model 580N Turbo Tier 4. The price provided was an approximate price only and was priced at \$87,699.00. The estimated trade in value for the 580E that we currently have is \$7,000.00.

**Motion** to accept and file all correspondence sent out for review without reading numbered 1 through 9. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J, Formisano, S. Woshnak, J. Santagata

**PAYMENT OF THE BILLS:** motion to pay all bills presented.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J, Formisano, S. Woshnak, J. Santagata

The next regular meeting will be held on **March 23, 2016 at 7:00 p.m.**

**MEETING ADJOURNMENT:** **Motion** to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J, Formisano, S. Woshnak, J. Santagata